



Greater Manchester
IMMIGRATION AID UNIT

REFERRAL TO GREATER MANCHESTER IMMIGRATION AID UNIT

Please fill in as much detail as possible. This will help us to assess your case quickly. Please also attach the documents listed at the end of the form.

Once completed you can send the referral by:

- Fax: 0161 740 5172
- Email: referrals@gmiau.org
- Post: GMIAU, 1 Delaunays Road, Crumpsall, Manchester M8 4QS.
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All referrals are considered at a caseworkers meeting on Wednesday or Thursday afternoons, or earlier in an emergency or for a child.

CONFIDENTIAL

Client Name:	
Address:	
Telephone Number:	
<u>Referral agency</u> Your Name: Organisation: Telephone number: Email address:	
Can we contact the client directly?	
Country of Origin/English speaking?	
Date of birth:	
Date of referral:	

Do you already have a legal representative? If so, why do you want to refer to GMIAU?

Have you been represented by GMIAU before?

Greater Manchester Immigration Aid Unit

1 Delaunays Road, Crumpsall, Manchester, M8 4QS

Tel 0161 740 7722 | Fax 0161 740 5172 | Email info@gmiau.org | www.gmiau.org

Company Limited by Guarantee Registered in England Company No. 2838845
Registered Charity No. 1123908 | List of directors open to inspection at above office.



Are you a woman who is seeking asylum and who has been subjected to violence? Yes/No

- Is an interpreter needed? Yes or No
- If so, which language?
- Is childcare needed for the appointment?
- If so, what ages are the children?

DETAILS OF THE CASE

Please identify, if you can, whether this is an asylum or an immigration matter. If you don't know, don't worry but please provide as much information as possible. It is important that you attach copies of all the decisions that have been made by the Home Office and before an Immigration Judge in the First tier and Upper tier Tribunal (if you have appealed any decisions).

ASYLUM

Nationality:	
Do you have any dependants:	
Date you arrived in UK:	
Has the Home Office made a decision about your claim for asylum?	
If yes, what was the decision and when was it made: Please attach a copy of the decision	
Has there been an appeal?	
If yes, when: Please attach a copy of the appeal	
Have you made any further applications to the Home Office? If so, please attach copies	
Have you ever been granted any kind of leave to remain e.g. Refugee Status, Limited leave, Discretionary Leave, Exceptional Leave, or Humanitarian Protection?	
If yes, what type of Leave do you have and when does it expire?	

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<p>If you have no appeal rights, do you have any new or fresh evidence to support your claim for asylum, or has there been a change in your circumstances?</p> <p>This could include whether you have a new or significant relationship, have had a child or have any serious health problems.</p>	<p>Please give details here:</p>
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WHAT IS IT THAT YOU WANT US TO HELP YOU WITH?

(***Please ensure this section is complete and attach relevant documents***)

Please attach a copy of the documents requested above. It is in your interest to get these as quickly as possible. If you haven't got these documents you may need to make an application to the Home Office for a copy of your file. This will cost £10 and can take 40 days to come through.

- | | | |
|--------------------------------------|----------|-----------|
| 1. Asylum screening interview record | Attached | Yes or No |
| 2. Asylum claim | Attached | Yes or No |
| 3. Asylum decision | Attached | Yes or No |
| 4. Appeal to the First tier Tribunal | Attached | Yes or No |
| 5. Appeal decision | Attached | Yes or No |
| 6. Appeal to the Upper Tribunal | Attached | Yes or No |
| 7. Upper Tribunal decision | Attached | Yes or No |
| 8. Copy of any new evidence | Attached | Yes or No |

IMMIGRATION

Client's current immigration status:	
Date your leave expires:	
Are you trying to bring family from abroad?	
Please give details of these family members:	

WHAT IS YOUR IMMIGRATION PROBLEM AND WHY DO YOU WANT US TO HELP?

(***Please ensure this section is complete and attach relevant documents***)

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Please attach the following documents:

1. Copies of any applications made to the Home Office
2. Copies of any decisions made by the Home Office
3. Copies of any decisions made by overseas Embassies
4. Copies of any appeals made by the First tier Tribunal

ELIGIBILITY

To assess whether you are eligible for free Legal Aid (Legal help) we will need to see evidence of your financial situation before we can offer you an appointment.

Are you in receipt of income support/Job Seekers Allowance? Yes or No

Are you in receipt of NASS (asylum support)? Yes or No

Are you being supported by friends or family? Yes or No

Are you working? Yes or No

If yes, how much a week do you earn?

Do you have any savings? Yes or No

If yes, how much?

Thank you for completing the form. Please ensure all relevant documents are attached to assist to assess the referral.

Please email completed form to referrals@gmiau.org

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