**Greater Manchester Immigration Aid Unit Board of Trustees**

**Role Description: Trustee**

Greater Manchester Immigration Aid Unit (GMIAU) is looking to recruit trustees. We are a very busy not-for-profit charitable organisation providing legal immigration advice and representation to people in the North West of England. We provide services to over 6000 people each year. The majority of people we support are children and adults who are seeking asylum, and people with human rights claims to remain in the UK.

Our annual income this year will be £1.6m. We are a strong and resilient organisation that has withstood the challenges of the last few years. We are looking for people who will work with us through the next stages of our strategic plan.

**Purpose of the role**

A Trustee’s role is to lead the GMIAU along with other board members and make decisions about how things are done. This is an opportunity to influence and contribute to GMIAU and develop your skills at the same time.

**Main Tasks**

1. Understanding the purpose of GMIAU and making sure we are working towards our agreed aims.
2. Reviewing the context in which GMIAU works and planning how we will effectively meet need.
3. Reading through and considering documents presented to the board.
4. Attending meetings to contribute to discussion and influence based on your skills and experience.
5. As part of the board and with advice from the Treasurer ensure that we are acting responsibly with our finances and have the appropriate safeguards in place.
6. Ensure we are compliant with our governing document and charity law.
7. Remain committed to the community we serve and make sure we are doing our best to get fair and just outcomes for individuals.

**Eligibility**

To be a trustee you must be:

* Over 18 years of age.
* Not be disqualified due to bankruptcy or having unspent convictions or being on the sex offenders register.

You can be a charity trustee regardless of your immigration status.

You do not need to have had previous experience of being a trustee or board member and we are particularly keen to hear from people with lived experience of being subject to immigration controls.

March 2024